Meeting:

**Letter of Reimbursement**

Date:

Symposia/Plenary lecture number/name:

**Personal information**

Name:

Address:

Postcode & Place:      Country:

Phone: +      E-mail:

**Payment information**

Receiving party:

Banks name:

Address:

Account number (those with Swedish bank account):

IBAN number:      BIC/SWIFT code:

*(IBAN and BIC/SWIFT is not necessary if you use a Swedish bank account)*

**List of expenses (original receipts enclosed)**

|  |  |
| --- | --- |
| **Text** | **Amount & currency** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total** |  |

Granted amount: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Accepted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Filled out by symposium organizer) (Signed by symposium organizer)*

**Send by post to:**

Aino Vesikansa

Department of Biosciences (Physiology and Neuroscience)

Faculty of Biological and Environmental Sciences

Biocenter 3 (Viikinkaari 1)

P.O.Box 65

00014 University of Helsinki, Finland

Contact: contact@scandphys.org